

Request for Information

The La Montaña Local Workforce Development Board releases this Request for Information, or RFI, to obtain information of organizations interested in being La Montaña One Stop Center Operator. Replying to this application is not a requirement to respond to the Request of Proposal to select the One Stop Operator that will soon be published. The data submitted will not be considered during the operator's evaluation process.

Abbreviations

The following abbreviations, for this Request, have the following meanings:

- ✓ **AJC** - American Job Center
- ✓ **Local Area** - La Montaña Local Workforce Investment Area
- ✓ **CGU-AJC** - La Montaña One Stop Center – American Job Center
- ✓ **CGU-La Montaña** - Centro de Gestión Única – La Montaña
- ✓ **Local Board** - La Montaña Local Workforce Development Board
- ✓ **Operator** - La Montaña One Stop Center Operator
- ✓ **RFI** - Request for Information
- ✓ **RFP** - Request for Proposal
- ✓ **WIOA** - Workforce Innovation and Opportunity Act

General Information

Title I in WIOA establishes a system of Local Workforce Investment Areas (Local Areas) which offer training and employment services through their One Stop Centers -American Job Centers (CGU-AJC). La Montaña Local Workforce Investment Area (Local Area), services are offered to the municipalities Barranquitas, Cidra, Corozal, Naranjito y Orocovis, in Puerto Rico. The CGU-AJC is in the municipality of Barranquitas, Puerto Rico.

La Montaña Local Workforce Development Board (Local Board) is responsible, in concurrence with the Board of Mayors, of establishing the public policy system of local labor development. Furthermore, the Local Board will make sure that activities develop as they were planned and will offer oversight to the System. One of its functions is to select, through competitive media, the One Stop Center Operator (Operator). It is our purpose to know the organizations that are available to participate in a Request for Proposal that will be published soon.

Who qualifies as a One Stop Center Operator?

The Operator may be a public, private or non-profit organization, or a consortium of organizations with experience and a history of success which can be verified. The types of organizations that can be One Stop Centers Operators include:

- a. Institution of higher education;
- b. Employment service agency under Wagner-Peyser Law, in representation of the local office agency;
- c. Non-profit private organization (including community-based organizations);
- d. For-profit private organization;
- e. Government agency;
- f. A Local Board can also be Operator. However, Local Boards must compete and comply with the competitive mandatory requirements decreed in 20 CFR 678.605 (c) and 678.615 (a). In the event of a Local Board being chosen, the Governor and the member from the Board of Mayors designated for such decisions must agree with the selection and obtain approval (in a written and signed document) from said member of the Board of Mayors and the Governor;
- g. Another interested organization that can realize the obligations of an Operator. For example, businesses or labor organizations;
- h. Non-traditional schools, such as: night schools, schools for adults or technical schools.
- i. Elementary or middle schools are not eligible to be Operators.

Operator Role

The basic role of an Operator is to coordinate the provision of all services of the One Stop Center partners and its service providers.

The selected Operator must ensure the compliance of the following conditions:

- a. That the One Stop Center complies with the standards and procedures established in the WIOA Law and its Interpretative Rules.
- b. That quality services are offered to all participating clients and employers in the Local Area.
- c. That all the basic career services are offered to customers.
- d. That all system partners are integrated.
- e. Not to discourage the provision of services to individuals with employment barriers that require training and career path services that take a longer period.
- f. Divulge any potential conflict of interest that may arise from a relationship between the operator and those that provide training, services, goods, etc.
- g. The Local Board may establish other conditions in the RFP.

Other Information

Information related with the Local Plan and other documents may be accessed on:
www.aldlmontana.org.

The estimated budget for the Operator's operations will be disclosed in the RFP. The assigned funds vary year by year, taking into consideration the assignment approved by the Congress of the United States of America.

RFI Submission

Responses should be submitted to Edith Báez Nieves, Local Board Coordinator, at ebaez@aldlmontana.com not later than **June 20, 2018**. The response to this request is not an obligation to respond to the RFP to select La Montaña One Stop Center Operator that will be soon available. If an interested party respond this request for information, submitted information will not be considered during the process of selecting the Operator.

Responses to RFIⁱ

- I. Organization name
- II. Type of organization
- III. Mailing address and e-mail address
- IV. Contact person
- V. General Information:
 - a. What are the mission, vision and goals of your organization?
 - b. What are the goals of your organization?
 - c. How did you hear of this RFI?
 - d. What motivates you to participate in the OSO-AJC Operator selection process?
 - e. Who are the customers to whom the services your organization offers are guided?
 - f. What are the services your organization offers?
 - g. Provide any other piece of information you deem relevant.

ⁱ The information will not be longer than two pages.